

GOVERNMENT OF ANDHRA PRADESH
INTER DISTRICT TEACHER TRANSFERS -2025
SERVICE CERTIFICATE

This is to certify that Sri / Smt. _____

_____ Treasury ID No. _____ has been working
as _____ in _____ School,
_____ Mandal
_____ District from (date) _____ till today.

His / Her date of appointment is _____ as per
Service Register in the present cadre. His / Her Total
Service Completed in the Cadre of _____,
_____ Years ___ months ___ Days in the District as per
Records as on 31-07-2025.

Station: _____

Date: _____

Signature of the MEO/HM

GOVERNMENT OF ANDHRA PRADESH
INTER DISTRICT TEACHER TRANSFERS -2025
DECLARATION FOR SPOUSE CATEGORY

Declaration given by Sri / Smt. _____
has been working as _____ in _____
School, _____ Mandal
_____ District who seeks Inter District Transfer to
_____ District.

I _____ has been working as
_____ in _____
School, _____ Mandal _____
District here by declare and **agree to take last Rank in the Cadre of**
_____ in the event of Inter District Transfer to
_____ District.

Station: _____

Date: _____

Signature of the Teacher.

//Counter Signature//

GOVERNMENT OF ANDHRA PRADESH
INTER DISTRICT TEACHER TRANSFERS -2025
UNDER TAKING LETTER FOR MUTUAL

I _____ has been working as
_____ in _____
School, _____ Mandal _____
District here by undertake that I will abide by the Guidelines mentioned in
proceedings of the Director of School Education, Amaravathi, Andhra Pradesh
with Rc.No. _____ Dated: _____ in the event of
Inter District Transfer on MUTUAL BASIS from _____ District to
_____ District with Mutual Consent to Sri / Smt. _____
_____ has been working as _____
in _____
School, _____ Mandal _____ District and agree to take last Rank in
the Cadre of _____ in the event of Inter District Transfer to
_____ District.

Note: one teacher can give consent to one teacher only. If any deviation in this regard, disciplinary action will be taken against them as per CCA Rules.

Station: _____

Date: _____

Signature of the Teacher.

//Counter Signature//

GOVERNMENT OF ANDHRA PRADESH
INTER DISTRICT TEACHER TRANSFERS -2025
NO DUES & NO DISCIPLINARY CASES CERTIFICATE

Certified that Sri / Smt. _____

Treasury I.D. No. _____ has been working as _____
_____ in _____

School, _____ Mandal

_____ District has **No Dues and No disciplinary**
cases pending against him/her as per the available records.

Station: _____

Date: _____

Signature of the MEO/HM

GOVERNMENT OF ANDHRA PRADESH
INTER DISTRICT TEACHER TRANSFERS -2025

SPOUSE CERTIFICATE

This is to Certify that Sri / Smt. _____

_____ W/O. H/O. Sri / Smt. _____

has been working as _____ in this office/school
_____ Mandal, _____ District. Against
sanctioned post since _____. His / Her Date of
Joining in the Service in this District on _____. He / She is
Drawing Basic pay @ Rs. _____ in the Scale of Pay
_____.

Station: _____

Date: _____

Signature of the DDO

GOVERNMENT OF ANDHRA PRADESH
TEACHERS INTER DISTRICT TRANSFERS -2025
SALARY CERTIFICATE (SPOUSE TRANSFER)

This is to certify that Sri/Smt _____ is working as _____ in _____
School/Office

_____ Mandal _____ District
and his / her Salary Particulars are given below for the month of _____

GROSS

. Pay Rs.
. P.P. Rs.
D.A Rs.
H.R.A. Rs.
I.R. Rs.

Rs.

DEDUCTIONS

PF/CPS Contrn.Rs.
PF Loan Rs.
APGLI Rs.
GIS Rs.
P. T. Rs.
_____ Rs.

Rs.

Net Rs. _____/- (_____)
_____)

Treasury I.D.No. _____ Date of Birth: _____ Date of Retirement: _____

The above incumbent Salary Particulars are found correct as per Pay Bills and Acquittance.

Signature of the Employee

//Attested//

D.D.O