

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION,
ANDHRA PRADESH, AMARAVATI
Present: Smt. Thameem Ansariya A, I.A.S.**

Rc.No.3469828/SCERT/2026

Dt:26-10-2026

Sub: School Education – SCERT, AP – LEAP Application – Digital Assessment Platform (Question Paper Module) – Dissemination of information for classroom-level assessments – Instructions - Issued – Reg.

Read: Availability of the Digital Assessment Platform (Question Paper Module) and Centralised Item Bank in the LEAP Application.

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All District Educational Officers in the state are informed that the Digital Assessment Platform (Question Paper Module) and Centralised Item Bank have been enabled in the LEAP Application, which enables teachers to generate question papers using the Centralised Item Bank for classroom-level assessments.

They are further informed that the teachers, after logging into the LEAP App, shall select the class, subject, medium, topic, number, and type of questions and generate questions based on the required difficulty level or Bloom's Taxonomy.

They are further informed that this Digital Assessment platform enables the teacher to pick up the Question paper, which will be in MCQ format, and conduct a Student Assessment Test on NO BAG DAY and also on any other day as feasible. This Student Assessment Test aims to improve the Learning Outcomes among the students by resorting to gamification of the test.

Therefore, all the District Educational Officers in the state are requested to disseminate the above instructions to all the field level functionaries under their jurisdiction and facilitate effective utilisation of the module. The District Educational Officers shall ensure that all the Headmasters inform all the teachers about this facility and encourage its regular use to assess students' understanding of the concepts taught, identify learning gaps and provide appropriate remedial support.

The above issued instructions shall be followed scrupulously.

Thameem Ansariya A I.A.S
Director of School Education

To

All the District Educational Officers in the State.

Copy to all the Deputy Educational Officers in the state through the concerned District Educational Officers

Copy to all the Mandal Educational Officers and Headmasters / Headmistresses in the state through the concerned District Educational Officers

Copy to all the Regional Joint Directors of School Education in the state to take further necessary action.

Copy to the State Project Director, Samagra Shiksha for information.

APTF AMARAVATHI

Question Paper Download Module

Teacher Standard Operating Procedure (SOP)

A step-by-step guide for teachers to generate customized slip tests / class tests in minutes which are filtered by class, subject, topic, difficulty level, or Bloom's Taxonomy. So, more time goes toward remediating student learning gaps and less toward manually drafting question papers.

Why This Module Exists

Teachers often spend significant prep time manually assembling slip tests to check whether a concept just taught has landed. The Question Paper Download module inside LEAP's Item Banking & Paper Assembly System lets a teacher generate a ready-to-print paper which is filtered to the exact class, subject, and topic just taught in under two minutes.

Papers can be built two ways: by setting a specific mix of Easy / Medium / Hard questions, or by specifying Bloom's Taxonomy levels (Remember, Understand, Apply, Analyze, Evaluate, Create) — whichever better matches the classroom goal.

What Teachers Gain

- Minutes, not hours, to produce a topic-aligned slip test
- Papers pulled from a vetted, reviewed item bank — consistent quality
- Difficulty and cognitive-level mix set intentionally, not guessed
- Instant PDF, ready to print or project in class
- More classroom time reinvested into remediation, not paper-setting

The Time This Saves

What used to take a teacher 30–45 minutes of manually picking questions, checking difficulty balance, and formatting a paper now takes a few taps and under two minutes — freeing that time for what matters: reviewing results with students and closing learning gaps.

Quick Reference — Things to Check

- Match filters to the lesson: Set Class, Subject, Medium, Topic, and Sub-topic to exactly what was just taught, so the test checks the right concept.
- Check “Total Available Questions”: If the bank has fewer questions than requested for that filter, either broaden the topic/sub-topic or lower the requested count.
- Pick ONE control method: Difficulty Level and Bloom's Taxonomy can't be used together — clear one section to unlock the other.
- Counts must add up: Easy + Medium + Hard (or the Bloom's level counts) should sum to the “Req total number of Questions” you entered.
- Preview before printing: Always scroll through the Print Preview to confirm the questions fit your lesson before downloading.
- Save / share the PDF: Downloaded PDFs can be printed directly or shared digitally for a projected in-class slip test.

Step-by-Step Workflow

STEP 1 · LOG IN



1. Log in to the LEAP app with your registered credentials
2. On the home dashboard, locate the six category tiles
3. Tap Teacher (green icon)

STEP 2 · SELECT RESOURCES



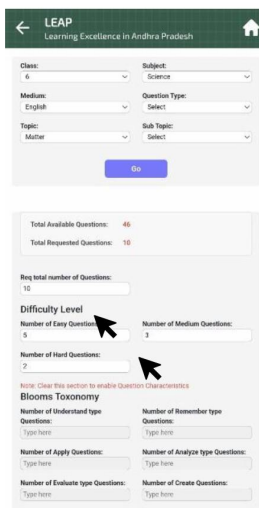
1. From the Teacher menu, tap Teacher Resources (Last tile)

STEP 3 · CHOOSE THE MODULE



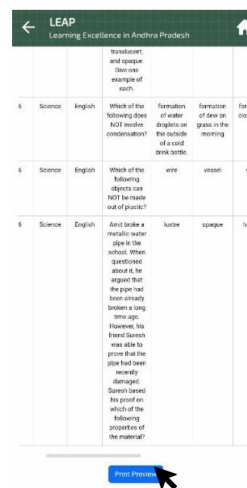
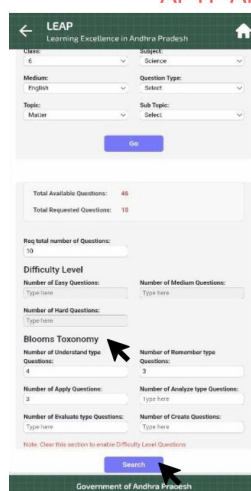
1. Search or scroll to find the module
2. Tap Download Question Paper

Step 4: Choose Difficulty Level or Bloom's Taxonomy



1. Set Class, Subject, Medium, and Topic. Enter the total questions needed, then split that across Number of Easy, Medium, and Hard questions.
2. The panel shows how many matching questions exist in the bank (Total Available) versus how many you've asked for (Total)

Step 5: Print Preview



1. Scroll through the Question Paper Print Preview to check the questions
2. Tap Download PDF to save a print-ready copy
3. Tap Close to return and adjust filters if needed

Step 6: Download PDF



Note: "Clear this section to enable Question Characteristics" means Difficulty Level and Bloom's Taxonomy are mutually exclusive — clearing one unlocks the other.