

DFA/4718778

PROCEEDINGS OF THE STATE PROJECT DIRECTOR  
SAMAGRA SHIKSHA ANDHRA PRDESH AMARAVATHI

Present: Sri B. Srinivasa Rao, I.A.S.,

Rc.No.2700883/SS-15024/4/2025-SAMO-SSA-3      Dt:12-02-2025.

Sub: Samagra Shiksha, AP – Quality Initiatives - Study Trip within the State and Exposure Visit (1 Student from 1 School) out of the State for 3322 Students at Secondary Schools - Certain guidelines - Orders - Issued - Reg.

Read: Minutes of the Meeting PAB 2024-25.

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O R D E R:

All the Regional Joint Directors of School Education, all the District Educational Officers & Ex-Officio District Project Coordinators and all the Additional Project Coordinators of Samagra Shiksha in the State are hereby informed that the Project Approval Board has approved budget for an amount of **Rs.1,32,88,000/-** @ Rs.2000/- (Rs.66,44,000/- + Rs.66,44,000/-) per Student towards Study Trip within the State and Exposure Visit (1 Student from 1 School) out of the State for 3322 Students at Secondary Schools.

All the District Educational Officers & Ex-Officio District Project Coordinators and all the Additional Project Coordinators of Samagra Shiksha in the State are hereby instructed to planned for the Study Trip within the State at Secondary Schools and Exposure Visit and Exposure visit (1 Student from 1 School) out of the State at Secondary Schools according to their convenient date and time before 25<sup>th</sup> of February 2025 and Submit your Schedule with Date and Place Prior to the Visit.

**Selection Criteria of the Students & Escort Teachers**

- The students who are Winners at Mandal Level Science Fair has been Selected for the District Level science Fair 2024-25 held on 31.12.2024 to 04.01.2025 in 26 District Headquarters.

- The District Level winners who got selected to the State Level Science Fair 2024-25 was held on 07.01.2025-08.01.2025 at Murali Convention Centre, Poranki, Vijayawada.
- Selected Students for Study Trip with in the State & Exposure Visit to Out of the State to the Secondary School students who got prizes at district level science fair 2024-25 held on 31.12.2024 to 04.01.2025 in 26 district.
- The Teachers who participated in District Level Science Fair in Teacher Project Category are selected as the Escort teachers.
- Allocate 1 Escort Teacher to every 10 students.
- One Female escort Teacher is Mandatory for every 10 Girl Students.
- The Team of students may be escorted by the AMOs and DSOs.

**List of the Students Participated in The District Level Science Fare  
Selected for the Study Trip to within the state and Out of the State:**

<b>Study Trip For The Students With In State &amp; Exposure Visit to Out Of The State-2025 (Secondary Level)</b>								
<b>S.NO</b>	<b>DISTRICT</b>	<b>STUDENTS</b>		<b>TEACHERS</b>	<b>GUIDE TEACHERS</b>	<b>AMO</b>	<b>DSO</b>	<b>TOTAL</b>
		<b>Boys</b>	<b>Girls</b>					
1	ANAKAPALLI	24	48	24	18	1	1	116
2	ANANTHAPUR	38	34	18	18	1	1	110
3	ANNAMAYYA	30	60	30	18	1	1	140
4	ASR	10	28	10	18	1	1	68
5	BAPATLA	27	50	23	18	1	1	120
6	CHITTOOR	31	62	31	18	1	1	144
7	E.GODAVARI	19	38	19	18	1	1	96
8	ELURU	27	54	27	18	1	1	128
9	GUNTUR	18	36	18	18	1	1	92
10	KRISHNA	25	50	25	18	1	1	120
11	MANYAM	15	30	15	16	1	1	78
12	NANDYAL	28	60	10	20	1	1	120
13	NTR	45	70	26	18	1	1	161
14	PALNADU	28	48	26	20	1	1	124
15	PRAKASAM	38	72	38	20	1	1	170
16	KAKINADA	21	42	21	20	1	1	106
17	KONASEEMA	44	88	22	25	1	1	181
18	KURNOOL	26	52	26	25	1	1	131
19	SKLM	30	60	30	21	1	1	143
20	SATYA SAI	30	60	30	21	1	1	143
21	NELLORE	33	70	33	21	1	1	159
22	TIRUPATHI	34	68	19	21	1	1	144
23	VIZAG	11	22	11	21	1	1	67
24	VZM.	27	54	27	21	1	1	131
25	KADAPA	25	50	25	21	1	1	123
26	W.GODAVARI	20	40	20	125	1	1	207
		<b>642</b>	<b>1264</b>	<b>562</b>	<b>580</b>	<b>26</b>	<b>26</b>	<b>3322</b>

### **Objectives of the Visit:**

- i. To expose students to hands-on science experiments and exhibits
- ii. To encourage curiosity and interest in science and technology
- iii. To provide a platform for students to learn through interactive and immersive experiences
- iv. To develop critical thinking and problem-solving skills

### **Pre-Visit Activities:**

- A. **Destination selection:** Choose a destination within the state that aligns with the objectives and is safe for students.
- B. **Date and duration:** Schedule the visit on a date and for a duration that minimises the disruption to academic activities.
- C. **Student selection:** Select students who will benefit from the visit, considering factors like academic performance. (Select Winners & Runners in Southern Science Fair 2025). The parents consent is mandatory.
- D. **Chaperone arrangement:** Arrange for adequate chaperones (teachers/staff) to accompany the students. (1 Female Escort Teachers Is for every 10 Girls)
- E. **Transportation:** Book suitable transportation in advance, ensuring safety and comfort. (Preferable choose APSRTC Vehicles for safety and security) Preferably 40-50 Students for Bus.
- F. **Accommodation and Food:** Arrange for accommodation, if required, ensuring safety, security, and comfort. (Make sure Food should prepared and served in Hygiene areas)
- G. **Itinerary:** Prepare a detailed itinerary, including travel, accommodation, and activity schedules.

### **Pre-Departure Preparations:**

- **Student briefing:** Brief students on the objectives, itinerary, and expectations.
- **Parental consent:** Obtain parental consent for each student, including medical emergency permissions.
- **Medical arrangements:** Ensure necessary medical arrangements, such as first-aid kits and emergency contact information.
- **Safety guidelines:** Provide students with safety guidelines, including emergency contact numbers.
- Formation of Teams and Team Leaders. (10 Students 1 Team-

1Escort Teacher)

### **During the Exposure Visit:**

- **Chaperone supervision:** Ensure chaperones/Lady Teachers always supervise girl students. Organize Teams and Team Leaders Properly.
- **Activity execution:** Execute activities as per the itinerary, ensuring learning outcomes are met.
- **Student behaviour:** Monitor student behaviour, addressing any misbehaviour promptly.
- **Emergency response:** Establish a plan for emergency response, including communication protocols.

### **Post-Exposure Visit Activities:**

- **Debriefing session:** Conduct a debriefing session with students to reflect on their experiences.
- **Evaluation report:** Prepare an evaluation report, assessing the visit's effectiveness in meeting objectives.
- **Parental feedback:** Share the evaluation report with parents, seeking their feedback.
- **Documentation:** Maintain records of the visit, including photographs, reports, and feedback.
- **Photography:** Take / Collect Photos wherever Necessary and File in Documentation

### **Allocated Budget for the Study Trip for with in the State and Exposure Visit to Out of the State at Secondary Level:**

S. No	Districts	Total Students	Unit cost	Within the State budget	Out the State budget	Total budget in Rupees
1	ANAKAPALLI	116	2000	2,32,000	2,32,000	4,64,000
2	ANANTHAPUR	110	2000	2,20,000	2,20,000	4,40,000
3	ANNAMAYYA	140	2000	2,80,000	2,80,000	5,60,000
4	ASR	68	2000	1,36,000	1,36,000	2,72,000
5	BAPATLA	120	2000	2,40,000	2,40,000	4,80,000
6	CHITTOOR	144	2000	2,88,000	2,88,000	5,76,000
7	EG	96	2000	1,92,000	1,92,000	3,84,000
8	ELURU	128	2000	2,56,000	2,56,000	5,12,000
9	GUNTUR	92	2000	1,84,000	1,84,000	3,68,000
10	KRISHNA	120	2000	2,40,000	2,40,000	4,80,000
11	MANYAM	78	2000	1,56,000	1,56,000	3,12,000
12	NANDYAL	120	2000	2,40,000	2,40,000	4,80,000
13	NTR	161	2000	3,22,000	3,22,000	6,44,000
14	PALNADU	124	2000	2,48,000	2,48,000	4,96,000
15	PRAKASAM	170	2000	3,40,000	3,40,000	6,80,000

16	KAKINADA	106	2000	2,12,000	2,12,000	4,24,000
17	KONASEEMA	181	2000	3,62,000	3,62,000	7,24,000
18	KURNOOL	131	2000	2,62,000	2,62,000	5,24,000
19	SRIKAKULAM	143	2000	2,86,000	2,86,000	5,72,000
20	SSS	143	2000	2,86,000	2,86,000	5,72,000
21	NELLORE	159	2000	3,18,000	3,18,000	6,36,000
22	TIRUPATHI	144	2000	2,88,000	2,88,000	5,76,000
23	VSP	67	2000	1,34,000	1,34,000	2,68,000
24	VZM	131	2000	2,62,000	2,62,000	5,24,000
25	YSR KADAPA	123	2000	2,46,000	2,46,000	4,92,000
26	WG	207	2000	4,14,000	4,14,000	8,28,000
		<b>3322</b>		<b>66,44,000</b>	<b>66,44,000</b>	<b>1,32,88,000</b>

Further, any information and queries contact Smt Saila. Kalpana, TPO, SAMO wing of this Office at 9573061629.

B SRINIVASA RAO I A S  
STATE PROJECT DIRECTOR

To

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers & Ex-Officio District Project Coordinators of Samagra Shiksha in the State.

All the Additional Project Coordinators of Samagra Shiksha in the State.

Copy to the Director, SCERT, Vijayawada, Andhra Pradesh, Amaravati.

Copy submitted to the Director of School Education, Mangalagiri, Guntur, Andhra Pradesh, Amaravati for favour of information.